



**King County**  
**PUBLIC HEALTH NURSE**  
**PUBLIC HEALTH-SEATTLE & KING COUNTY**  
**Community Health Services/Kent Public Health Center**  
**Hourly Rate Range \$23.71 - \$31.61**  
**Job Announcement No.: 04TA4651**  
**OPEN: 10/6/04      CLOSE: 10/19/04**

**WHO MAY APPLY:** This career service position is open to all qualified candidates.

**WHERE TO APPLY:** Required forms and materials **must** be sent to: **Nursing Administration, 999 3<sup>rd</sup> Avenue, Suite 1200, Seattle Washington, 98104.** Application materials must be received by 5:00 p.m. on the closing date. (Postmarks are NOT ACCEPTED) Contact Karen Russell at 206-205.1953 for further inquiries.  
**PLEASE NOTE:** Applications not received at the location specified above may not be processed.

**FORMS AND MATERIALS REQUIRED:** A [Public Health-Seattle & King County nursing application form](#), [application data sheet](#) and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

**WORK LOCATION:** Kent Public Health Center at Alder Square, 1404 Central Ave. S., Suite 101, Kent, WA 98032.

**WORK SCHEDULE:** The workweek is normally Monday – Friday 8 AM - 5 PM, schedules may be adjusted to meet program and staffing needs. This 1.0 FTE career service position is overtime eligible. Some evenings and weekend hours may be required.

**PRIMARY JOB DUTIES INCLUDE:**

Functions as a member of an interdisciplinary, interagency team, working with high-risk clients from diverse social, economic and cultural backgrounds. Provides nursing services to individuals, families, groups and communities directed toward improving health status and preventing health problems with a focus on providing home visits to high risk maternal child health clients/families, including children with special health care needs. Responsibilities include family assessment, care planning, case management, education/support, documentation, and case load management. Duties may include group education and maternity support office visits. Duties also include referral and consultation with HD staff and community providers/partners to assure access and continuity of care. Duties include familiarity with community agencies and assessment of the community. Participation in quality assurance activities to meet laws, regulations, policies and procedures. Provide training, orientation and education to staff, clients, students and the community. Obtain and document health history and make nursing diagnosis based on nursing assessment. Provide expertise regarding public health nursing scope, practice and policy at many levels. Prepare reports on program progress, recommend changes and develop new policies.

**QUALIFICATIONS:**

- Valid Washington State Registered Nurse License and BSN from an NLN accredited university or equivalent.
- Knowledge of public health nursing principles and processes; human systems; personal safety techniques and principles; health care system structure and function; infectious disease management, control and safety standards; and basic computer-use including email and word documents.

- Knowledge of and skill in performing comprehensive nursing assessments, successfully engaging clients in a plan of care; effective time management; medical record documentation; problem-solving; and case management.
- Willing to provide options counseling.
- Knowledge of and skill in working in homes and community settings without on-site supervision.
- Skill in communicating effectively with patients and their families and with other health and human services staff; to develop and maintain therapeutic relationships with patients; and to work with culturally and socio-economically diverse populations.
- Knowledge of and skill in providing reproductive health education, services, community outreach, and working with community partners and agencies.
- Organizational and leadership skills.
- Able to work in a fast paced environment independently, multi tasking, demonstrating attention to detail and ability to meet productivity standards, crisis intervention and problem solving skills.
- Knowledge of child and adult learning and health education techniques and principles
- Knowledge of research techniques and principles

***DESIRED QUALIFICATIONS:*** Public Health and maternal–child health nursing experience preferred (including children with special health care needs). Demonstrated high quality skills and experience working with multidisciplinary, collaborative programs strongly preferred. Bilingual in English and Spanish or Russian preferred.

***NECESSARY SPECIAL REQUIREMENTS:***

- The selected candidate must pass a thorough background investigation
- The selected candidate must successfully complete a pre-employment physical
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law
- Employees are required to adhere to OSHA/WISHA guidelines including but not limited to completing their mandatory trainings on time
- Washington State Drivers License or the ability to travel to work locations with limited or no public transportation services required.

***UNION MEMBERSHIP*** WSNA represents positions in this classification.

***CLASS CODE:8338 SEQUENCE NUMBER: 6201***